POSITION ANNOUNCEMENT
Construction Management Instructor

CAMPUS:  Dublin, Heart of Georgia Career Academy  STATUS:  Full Time (Exempt)

DUTIES:  Under general supervision, will provide instruction to OFTC students in Construction Management. Develops program and course outlines, goals and objectives; Prepares lesson plans for classroom instruction for credited technical/occupational courses; Evaluates students’ progress in attaining goals and objectives; Requests and maintains supplies and equipment and prepares required budget requests; Maintains program certification requirements, as appropriate; Prepares and maintains all required documentation and administrative reports; Ensures safety and security requirements are met in the training area; Meets with students, staff members and other educators to discuss students’ instructional programs and other issues impacting the progress of the students; Assists with recruitment, retention and job placement efforts. Position may involve day and evening hours and may require travel to satellite locations.

MINIMUM QUALIFICATIONS:  Associates Degree in Construction Management or closely related field and 3 years of work experience in a position related to construction management. Preference will be given to candidates with a Bachelors Degree in Construction Management or closely related field.

COMPETENCIES:  Ability to teach NCCER construction management curriculum. Knowledge of pedagogical practice and theory. A comprehensive knowledge of construction management and carpentry technology including experience with both commercial and residential construction. Ability to work and communicate with students, faculty, and staff. Skill in the preparation and delivery of classroom content. Skill in the operation of computers and job-related software programs. Effective oral and written communication skills, decision-making and problem solving skills. Experience as an instructor/teacher in a secondary or postsecondary setting is preferred.

SALARY/BENEFITS:  $50,000 annually. Benefits include state holidays, annual, personal, and sick leave, State of Georgia Flexible Benefits and State Health Benefit Plan.

**Employment is contingent based upon successful completion of appropriate background checks.

APPLICATION INSTRUCTIONS:  The position is available immediately. Applicants must complete the job application process through the Oconee Fall Line Technical College Online Job Center at www.OFTC.edu located under Employment Opportunities. As a part of the application process, interested candidates will also be required to upload certain other documents such as a resume, unofficial transcripts, and proof of license as stated on the job ad. Incomplete submissions will not be considered. Note: Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.

Equal Opportunity Institution -
The Technical College System of Georgia and its constituent technical colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law).  
EEOC Coordinator – Rosemary Selby, 478.553.2055
Title IX Coordinator - Janet Smith, 478.274.7836
ADA/Section 504 Coordinator – Saketta Brown 478.274.7643 or 478.553.2124