



# AGC OF AMERICA'S SUPERVISORY TRAINING PROGRAM

AGC GEORGIA PRESENTS A SESSION ON . . .

## Communication

September 12 – 13, 2024

8:00 am – 4:30 pm each day

AGC Georgia Training Center, 1940 The Exchange, Atlanta 30339

Instructor: Jennifer Morgan, Field Engagement Specialist, AGC Georgia

The Associated General Contractors of America's Supervisory Training Program (STP) is a construction-specific training curriculum developed, updated and field-tested by and for contractors. Supervisory skill – or the lack of it – directly affects every company's bottom line. You make your money in the field, and STP can help you improve your organization's bottom line.

STP focuses on the knowledge and skills every supervisor must have to be an effective manager of people, time, equipment and materials.

The **Communication session** presents a body of knowledge and skills that today's construction supervisors need in order to be effective communicators on their job site:

- Effective communication
- Learning to listen
- Carrying on conversations
- Persuasion, negotiation, and confrontation
- Communicating with your crew
- Putting it in writing
- Meetings that work
- Electronic communication
- Improving communication

**Who should attend?** Field superintendents, foremen, assistant project managers, and project managers

**About the instructor** – Jennifer serves as a Field Engagement Specialist for AGC GA, based in Macon, GA. Passionate about coaching and training, she brings extensive experience in designing training programs for corporate professionals and creating educational materials for students. Jennifer holds a B.S in Business Administration from Wesleyan College and has over 15 years of experience in Instructional Design and Training Corporate Managers.

**Please note:** Registrants are required to purchase Supervisor Training Program (STP) Communication Participant's Manual in hard copy or e-book form from AGC of America's bookstore.

Follow the steps below to make your eBook (\$50) or hard copy (\$110) book purchase.

- 1) Login or create an account [AGC of America's Bookstore](#)
- 2) Click on Curriculum, then STP
- 3) Search for participants manual either eBook or hard copy of Communication

### Make plans to participate in more STP courses!

To see curriculum for each session, visit

[https://www.agcga.org/web/Education/Supervisory\\_Training\\_Program/web/Education/Leadership/STP.aspx?hkey=116a1bad-e92a-4373-ae66-b5c72ff431d5](https://www.agcga.org/web/Education/Supervisory_Training_Program/web/Education/Leadership/STP.aspx?hkey=116a1bad-e92a-4373-ae66-b5c72ff431d5)

STP is offered nationwide in partnership with AGC of America chapters, individual construction firms and educational institutions. Gain the knowledge and skills every supervisor needs with AGC's STP Curriculum.

For more information, please contact Cindy Parham, Education Specialist, AGC Georgia at 678.298.4112 or [parham@agcga.org](mailto:parham@agcga.org).



AGC of America  
THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA  
Quality People. Quality Projects.





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Register with this form and return via fax or automated email.

- AGC Georgia Member
- AGC Georgia Young Leadership Program
- Non-AGC Georgia Member

### Registration Fee

\$350

\$315

\$550

\*\*\*AGC Georgia Members: Save \$20 / person by registering at [www.agcga.org](http://www.agcga.org) (credit card payment required)

### Registrant Information

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Registrant's Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

Food Restrictions: \_\_\_\_\_

AGC Georgia Training Center – **In-Seat**       Virtual Via Zoom

Paying by:

Check: Make payable to AGC Georgia. Mail copy of this completed form with check to:  
Wells Fargo Bank/ AGC Georgia; P. O. Box 934023; Atlanta, GA 31193-4023

Charge     AmEx     MC     Visa     Discover

**TOTAL AMOUNT DUE \$** \_\_\_\_\_

Name on Card: \_\_\_\_\_ Card # \_\_\_\_\_ Exp. \_\_\_\_\_

Regardless of payment method, please use one of the methods below to return this form:

- **Electronically:** Use "Click to Submit" button to attach to an automated email
- **Fax:** 678-298-4101
- **Email:** (after manually filling out form): [registration@agcga.org](mailto:registration@agcga.org)

For more information, please contact Cindy Parham @ at 678.298-4112 or [parham@agcga.org](mailto:parham@agcga.org).

Cancellation Policy: The registration fee is fully refundable up to one week prior to the event. If you do not cancel before this one-week period or do not attend the seminar, the registration fee will not be refunded. Substitutions are encouraged and may be made by calling 678.298.4112. A confirmation email will be sent one week prior to the course.

