



AGC OF AMERICA'S SUPERVISORY TRAINING PROGRAM

AGC GEORGIA PRESENTS A SESSION ON . . .

Communication

December 12 – 13, 2019

7:30 am – 4:30 pm each day

AGC Georgia Training Center, 1940 The Exchange, Atlanta 30339

Instructor: Rob McKinney

The Associated General Contractors of America's Supervisory Training Program (STP) is a construction-specific training curriculum developed, updated and field-tested by and for contractors. Supervisory skill – or the lack of it – directly affects every company's bottom line. You make your money in the field, and STP can help you improve your organization's bottom line.

STP focuses on the knowledge and skills every supervisor must have to be an effective manager of people, time, equipment and materials.

The **Communication session** presents a body of knowledge and skills that today's construction supervisors need in order to be effective communicators on their job site:

- Effective communication
- Learning to listen
- Carrying on conversations
- Persuasion, negotiation, and confrontation
- Communicating with your crew
- Putting it in writing
- Meetings that work
- Electronic communication
- Improving communication

Who should attend? Field superintendents, foremen, assistant project managers, and project managers

Please note: Registrants are required to purchase Supervisor Training Program (STP) Communication Participant's Manual in e-book form from Amazon.com or hard copy from AGC Georgia.

Follow below steps to purchase \$50 e-book **OR** see next page to purchase hard copy.

- 1) Login to or create Amazon account
- 2) Search for *STP Communication Participant* or visit <https://tinyurl.com/yanepyuw>
- 3) Add e-book to cart and pay \$50
- 4) Download Kindle app to mobile device and bring device to class.

Make plans to participate in more STP courses!

To see curriculum for each session, visit www.agc.org/stp.

STP is offered nationwide in partnership with AGC of America chapters, individual construction firms and educational institutions. Gain the knowledge and skills every supervisor needs with AGC's STP Curriculum.

For more information, please contact Cherri Watson, AGC Georgia's Director of Education, Safety & Workforce Development at 678.298.4104 or watson@agcga.org.



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THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA
Quality People. Quality Projects.





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Register with this form and return via mail, fax or automated email.

	Registration for 1	Multiple Employee Discount
• AGC Georgia Member	\$220	\$180
• AGC Georgia Young Leadership Program	\$200	\$160
• Non-AGC Georgia Member	\$420	\$380
***AGC Georgia Members: Save \$20 / person by registering at www.agcga.org (credit card payment required)		

I elect to purchase a HARD COPY of STP Communication Participant's Manual for \$125 from AGC Georgia.

Registrant Information

Name: _____ Title: _____

Company: _____

Address: _____

Registrant's Email: _____ Cell #: _____

Food Restrictions: _____

Paying by:

Check: Make payable to AGC Georgia. Mail copy of this completed form with check to:
Wells Fargo Bank/ AGC Georgia; P. O. Box 934023; Atlanta, GA 31193-4023

Charge AmEx MC Visa Discover

TOTAL AMOUNT DUE \$ _____ *Be sure to include additional amount of \$125 if purchasing text book rather than e-book.*

Name on Card: _____ Card # _____ Exp. _____

Regardless of payment method, please use one of the methods below to return this form:

- **Electronically:** Use "Click to Submit" button to attach to an automated email
- **Fax:** 678-298-4101
- **Email:** (after manually filling out form): registration@agcga.org

For more information, please contact Cindy Parham @ at 678.298-4112 or parham@agcga.org.

Cancellation Policy: The registration fee is fully refundable up to one week prior to the event. If you do not cancel before this one-week period or do not attend the seminar, the registration fee will not be refunded. Substitutions are encouraged and may be made by calling 678.298.4112. A confirmation email will be sent one week prior to the course.



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