

**Please Forward This to Your Firm's Safety or HR Director**

## **AGC OF AMERICA & AGC GEORGIA'S COMPANY SAFETY AWARD PROGRAMS**

*Nominate your firm's excellent safety record in the national and statewide award programs!*

You have received this email because you are your firm's main contact for membership in AGC Georgia. If necessary, please forward this information to your appropriate team member, and ask them to complete the enclosed form. Return it by **February 9, 2018** to Cherri Watson, AGC Georgia's Director of Safety, Education and Workforce Development.

### **Background on AGC of America's Safety Awards Program**

The National AGC Safety Awards (NASA) program has been an ongoing effort since 1991 to offer AGC members an opportunity to evaluate their safety record. Participating contractors receive a confidential printout to compare their company's safety statistics with similar size and type AGC contractor members both locally and nationally. NASA provides a great opportunity for contractor members with excellent safety records to compete for nationally recognized awards.

### **Who is eligible to enter?**

AGC contractors with direct-hire, job-site craft labor are eligible to compete in one of the following categories: Building, Highway, Federal and Heavy, Utility Infrastructure and Specialty Contractor.

Safety awards are given to members who have a zero incident rate or who have an incident rate 25% below the division's average (divisions: Building, Highway, Federal and Heavy, Municipal/Utilities and Specialty Contractor).

**NOTE:** AGC members must have participated in this NASA program for three consecutive years in order to be eligible for an award from AGC of America. This means a member must have submitted their company statistics in 2015, 2016 and 2017 to be eligible to receive an award in 2017 from AGC of America. **HOWEVER**, the information you provide for the NASA program is also used by AGC Georgia to recognize members in our statewide Safety Awards Program. Winners for the local program are announced at the AGC Georgia Annual Convention. Regardless of whether this is your first time entering or you have been doing so for many years, your firm could receive recognition!

**How the Program Works:** This program is similar to the Bureau of Labor Statistics and Occupational Safety and Health Administration (BLS-OSHA) recordkeeping systems. The data is tabulated to produce total lost workday case incident rates (excluding restricted workdays). The formula for computing "incident" is structured to multiply the incident cases involving days away from work (N) times 200,000. The resulting product is then divided by the work hours of exposure (WH). The formula is the days away case incident rate.

$$\text{Formula: Days Away, Case Incident Rate} = (\mathbf{N \times 200,000}) / \mathbf{WH}$$

(WH) is the number of work hours for the calendar year 2017 (including office hours). N is the number of days-away-from-work cases, which represents the number of cases resulting in days away from work, but does not include job transfer or restricted activity. N is obtained from the total amount of entries recorded in the Number of Cases section (H) of the OSHA form 300A.

The completed OSHA 300A Summary of Work-Related Injuries and Illnesses provide the information needed for contractor participation in the NASA Program. Days-away-from-work cases is found in section (H), fatality information can be obtained from the number of cases section (G) and the work hours can be found in the establishment information section. **You can obtain a copy of the OSHA 300A Form at [www.osha.gov](http://www.osha.gov).**

# Participant Form for AGC of America & AGC Georgia's Company Safety Award Programs



Complete this form from your OSHA form 300A "Summary of Work-Related Injuries and Illnesses" for 2017. **You are encouraged to participate even if your firm is not required to complete the 300A.**

Review your OSHA form 300A and note:

- Section (G) Fatality Information
- Section (H) Cases with Days Away from Work
- Section (I) Cases with Job Transfer or Restriction
- Section (J) Other Recordable Cases
- Employment Information Section for your company work hours

**IMPORTANT** - If your company has locations in addition to your office that is a member of AGC Georgia, **AND** one or more of the other offices plan to submit similar information for an award program at another AGC Chapter, please contact Cherri Watson at 678-298-4104 before moving forward. It's important to be sure your entire company safety record is documented with ONE chapter and not divided. The latter could hurt your chances of earning recognition.

1. **Formal Company Name** (as it should appear on an award): \_\_\_\_\_

2. **Contact Person:** \_\_\_\_\_

3. **Contact Person Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

4. **AGC Division/Construction Type** (Building, Highway, Federal & Heavy, Utility Infrastructure or Specialty)\*: \_\_\_\_\_

\*Select the AGC division/construction type that accounts for the **majority** of company work hours.

5. **Section (G) Fatality Information;** Number of Fatalities: \_\_\_\_\_

6. **Section (H) Cases with Days Away from Work;** Number of Cases (not number of days): \_\_\_\_\_

7. **Section (I) Cases with Job Transfer or Restriction;** Number of Cases (not number of days): \_\_\_\_\_

8. **Section (J) Other Recordable Cases;** Number of Cases (not number of days): \_\_\_\_\_

9. **Employment Information Section for company work hours.** Total company work hours for selected construction type (include office hours): \_\_\_\_\_

Return required data **prior to February 9, 2018** by one of the following methods:

- **Electronically:** On many systems, pressing "Click to Submit" after filling out form will attach file to automated email. Please verify inside your system the email was sent to AGC Georgia.
- **Mail:** Cherri Watson, AGC Georgia, 1940 The Exchange, Suite 100; Atlanta, GA 30339
- **Email:** scan completed form and email to [watson@agcga.org](mailto:watson@agcga.org); ask for confirmation it was received
- **Fax:** 678-298-4105 or 678-298-4101

Please call Cherri Watson, director of safety, education and workforce development, at 678-298-4104 with questions.